

TOEFL iBT® Voucher Service

The TOEFL® Program offers a voucher service for the convenience of institutions and agencies that choose to pay TOEFL iBT® test fees for students or applicants.

The service is available in all areas where the TOEFL iBT test is offered. Vouchers are redeemable for tests taken in test centers and for the *Home Edition*.

Vouchers are valid only within a specific country (please specify the quantity by country). Voucher codes, which are valid for 12 months after date of issue, are to be distributed by the institution or agency directly to the test takers, who will use them in place of making a payment by card or *PayPal*® when they register for the test.

To order vouchers for the TOEFL iBT test, please refer to form attached to this letter.

Upon receipt of a completed request form, institutions receive a quotation that should be signed, stamped, and returned to **Voucher Services**. Vouchers are usually issued within 10 working days (delays may vary, especially for first time users).

Payment can be processed by bank transfer or by credit card. ETS's bank wire transfer details will be included in your invoice.

TOEFL iBT Test Fee

There is no fee for this service. Institutions will pay the cost of the students' test fees (kindly note that for some countries, wire transfer fees are applicable).

Taxes will be added where applicable. It is not necessary to include Value-added Tax for TOEFL fees and services.

The TOEFL iBT test fee varies by location. For specific country fees, please refer to ETS's dedicated webpage: www.ets.org/toefl. Please note that vouchers requests for French DOM-TOM should be made separate from "metropolitan" vouchers.

For any additional information, please contact Liana Berkowitz at lberkowitz@etsglobal.org.

TOEFL iBT® Voucher Request Form

Quantity

Country where
voucher will be used

**Are you a TOEFL
Institution?**

Yes D.I. Code
No

Are you an STN?

Yes STN#
No

Voucher Recipient

Full Name

Title

Institution

Email

Phone

Billing Details

Full Name

Title

Institution

Address

Email

Phone

*To submit your Voucher Request, save the PDF and send the
completed form to IBTVoucher@ets.org*